

Lourdes A. Leon Guerrero

Joshua F. Tenorio Lieutenant Governor Paula M. Blas

Trustees:

Wilfred P. Leon Guerrero, Ed.D.

Antolina S. Leon Guerrero Vice Chair

Katherine T.E. Taitano Secretary Chair, Members and Benefits Committee

Artemio R.A. Hernandez, Ph.D. Treasurer Chair, Investment Committee

Thomas H. San Agustin Trustee

David N. Sanford

George A. Santos

# INVESTMENT COMMITTEE MEETING DEFINED CONTRIBUTION PLAN

Thursday, July 28, 2022 Retirement Fund Conference Room

# **MINUTES**

## I. CALL TO ORDER

The Retirement Fund Investment Committee Meeting for the Defined Contribution Plan was called to order at 10:54 a.m. Thursday, July 28, 2022, in the Retirement Fund Conference Room. Investment Committee Chairman Artemio Hernandez officiated.

## **Board of Trustees Present:**

Artemio R.A. Hernandez, Chairman (*Via Zoom*) David N. Sanford, Member (*Via Zoom*) Wilfred P. Leon Guerrero, Ex Officio (*Via Zoom*)

#### **Staff Present:**

Paula Blas, Director

#### **Investment Consultant Present:**

Cameron Systermans & Brittany Steward, Mercer Investment Consulting, Inc. (Via Zoom)

## II. ACTION ITEMS

- 1. June 16, 2022 Regular Investment Committee Meeting Minutes
- 2. June 16, 2022 Due Diligence Meeting Minutes for the Quarter Ended March 31, 2022

Committee Member David Sanford, seconded by Committee Chairman Artemio Hernandez, moved to approve the Minutes of the June 16, 2022 Regular Investment Committee Meeting and the Minutes of the June 16, 2022 Due Diligence Meeting for the Quarter Ending March 31, 2022, subject to technical corrections. Without objection, the motion passed.

## III. OPEN ITEMS

1. DC Plan Quarterly Performance

Committee Chairman Hernandez stated that Cameron Systermans of Mercer Investment Consulting, Inc. provided an overview of the DC Plan's Investment Performance for the Quarter Ended June 30, 2022. Mr. Systermans also discussed the economic developments and financial market performance. Committee Chairman Hernandez stated that it was a very challenging quarter.

Mr. Systermans stated that, as Committee Chairman Hernandez mentioned, it was a very challenging quarter with basically every asset class having negative returns. The only investment strategy that had positive returns was the Stable Value strategy. Most of the managers performed as expected in this environment relative to their bench marks. Mr. Systermans stated that there are no major concerns on any of the investment options, so there's no recommendation at this time.

#### IV. OLD BUSINESS

None

#### V. NEW BUSINESS

1. Request for Proposal (RFP) for Plan Administration Services for the 401(a)
Defined Contribution Retirement System (DCRS) and the 457 Deferred
Compensation Plan

Director Paula Blas stated, for the record, that the Retirement Fund will be issuing an RFP for the Plan Administration Services for the 401(a) Defined Contribution Retirement System (DCRS) and the 457 Deferred Compensation Plan, and the Welfare Benefit Plan.

# 2. Third Party Administrator (TPA) Agreement

Director Blas stated that Empower Retirement's agreement expires August 20, 2022. The Retirement Fund will need to extend Empower's agreement for at least six (6) months. Director Blas stated that the request for an extension will be brought to the Board as an action item.

## VI. INFORMATIONAL ITEMS

#### 1. 5-Year Plan

A copy of the 5-Year Plan was provided to the Committee for review and informational purposes.

## VII. OPEN DISCUSSION

None

## VIII. CORRESPONDENCE

None

## IX. ANNOUNCEMENTS

1. Next Due Diligence Meeting: December 15, 2022

Committee Chairman Hernandez informed the Committee that the next Quarterly Performance meeting is tentatively scheduled for December 15, 2022.

## X. ADJOURNMENT

There being no further business before the Investment Committee, a motion was made by Committee Member David Sanford, seconded by Committee Chairman Artemio Hernandez, to adjourn the meeting at 11:20 a.m. Without objection, the motion passed.

Respectfully submitted,

JACKIE BLAS

**Recording Secretary** 

**AFFIRMED** 

ARTEMIO R.A. HERNANDEZ, Ph.D.

**Investment Committee Chairman**