

Lourdes A. Leon Guerrero Governor

Joshua F. Tenorio Lieutenant Governor Paula M. Blas

Trustees:

Wilfred P. Leon Guerrero, Ed.D.

Antolina S. Leon Guerrero Vice Chair

Katherine T.E. Taitano Secretary Chair, Members and Benefits Committee

Artemio R.A. Hernandez, Ph.D. Treasurer Chair, Investment Committee

Thomas H. San Agustin Trustee

David N. Sanford

George A. Santos

# INVESTMENT COMMITTEE MEETING DEFINED CONTRIBUTION PLAN

Thursday, May 20, 2021 Retirement Fund Conference Room

# MINUTES

## I. CALL TO ORDER

The Retirement Fund Investment Committee Meeting for the Defined Contribution Plan was called to order at 11:28 a.m. Thursday, May 20, 2021, in the Retirement Fund Conference Room. Investment Committee Chairman Artemio Hernandez officiated.

#### **Board of Trustees Present:**

Artemio R.A. Hernandez, Chairman Thomas H. San Agustin, Member David N. Sanford, Member

# **Staff Present:**

Paula Blas, Director Diana Bernardo, Controller

## II. ACTION ITEMS

- 1. April 28, 2021 Regular Investment Committee Meeting Minutes
- 2. April 28, 2021 Due Diligence Meeting Minutes for the Quarter Ended March 31, 2021

Committee Member Thomas San Agustin, seconded by Committee Member David Sanford, moved to approve the Minutes of the April 28, 2021 Regular Investment Committee Meeting and the Minutes of the April 28, 2021 Due Diligence Meeting, subject to technical corrections. Without objection, the motion passed.

III. OPEN ITEMS

None

IV. OLD BUSINESS

None

V. NEW BUSINESS

None

#### VI. INFORMATIONAL ITEMS

1. 5-Year Plan

A copy of the 5-Year Plan was provided to the Committee for review and informational purposes. Director Paula Blas stated that the annual review for Empower Retirement, the Retirement Fund's Third Party Administrator for the Defined Contribution Plan and the 457 Deferred Compensation Plan, that was scheduled for April 2021 will take place in June 2021. Committee Member David Sanford asked what is involved in the annual review. Director Blas stated that Empower Retirement will provide an update of their performance and progress. Committee Chairman Hernandez asked whether their latest report is available for the Committee to review. Director Blas stated that she will have their latest report available for the Committee. Committee Chairman Hernandez suggested to provide the Committee with Empower Retirement's report electronically.

VII. OPEN DISCUSSION

None

VIII. CORRESPONDENCE

None

## IX. ANNOUNCEMENTS

1. Next Due Diligence Meeting: July 15, 2021

Committee Chairman Hernandez informed the Committee that the next Quarterly Performance meeting is tentatively scheduled for July 15, 2021. Committee Chairman Hernandez stated that this date may change to a later date. Director Blas stated that the quarter end is June 30, 2021 and Mercer will need more time to get the data together. Committee Chairman Hernandez stated that the meeting date should be finalized in June.

## X. ADJOURNMENT

There being no further business before the Investment Committee, a motion was made by Committee Member Thomas San Agustin, seconded by Committee Member David Sanford, to adjourn the meeting at 11:35 a.m. Without objection, the motion passed.

AFFIRMED:

Respectfully submitted,

JACKIE BLAS Recording Secretary ARTEMIO R.A. HERNANDEZ, Ph.D. Investment Committee Chairman